

## **CIE/USA- Seattle 2012 APA Science, Engineering and Technology Scholarship Award Program FAQ**

### **General FAQ:**

#### **Q: What are the scholarship award categories?**

- a. 7<sup>th</sup> graders to 9<sup>th</sup> graders: \$250.00 per award
- b. 10<sup>th</sup> graders to 12<sup>th</sup> graders: \$500.00 per award
- c. Undergraduate College Students: \$600.00 per award

#### **Q: What is the application and award schedule?**

News Announcement:	April 6, 2012
Application Period:	April 9, 2012 to June 15, 2012
Awards Announcement:	July 31, 2012
Awards Ceremony:	September 2012 at the CIE/USA-Seattle Annual Gala Award Event

#### **Q: What are the award eligibility requirements?**

All applicants must meet the following three qualification criteria:

1. Applicants must be enrolled in accredited public or private schools as a full time student in the Washington State as of May 31<sup>st</sup> 2012 and continuously in the fall quarter/semester 2012.
2. Applicants must come from a family with ethnic Asian Pacific background.
3. Applicants must not be a scholarship winner in the immediate previous year and a winner in the same award category.

#### **Q: Which award category should you apply for (For example, if you have early admission to UW)?**

Scholarship category is based on the grade of incoming quarter/semester in fall 2012. All applicants shall continuously keep their full time student status in the fall quarter/semester 2012. If you are early admitted to the UW for the incoming quarter/semester, you must apply for the "Undergraduate College Students" category.

#### **Q: How applicants will be judged for the award? What is the award percentage?**

A panel of independent judges will be selected by the CIE/USA-Seattle organization to evaluate applicants for possible winners in each award category. Winner to applicant ratio differs each year based on the number of applications received per category.

#### **Q: What additional materials that I can submit to increase my chance?**

Additional test scores can be submitted during online application period. Applicant should maximize the Volunteer and Achievement sections of the online application to further demonstrate candidate's outstanding qualification. Selecting someone who is familiar with the applicant's achievements to write the recommendation letter is also valuable.

#### **Q: Who can I ask for recommendation letter?**

Applicants should request recommendation letters from teacher, employer, or professional organization members the applicant has worked or volunteered for. No recommendation letter from relatives or family members will be accepted.

**Q: How to submit recommendation letter?**

Please download the [Recommendation Letter Template](#) and forward it to your recommendation letter provider. He/she must email the completed letter directly to [ciescholarship@cie-sea.org](mailto:ciescholarship@cie-sea.org) by June 15<sup>th</sup>, 2012 (5pm PST). Once CIE receives the reference letter, a confirmation email will be sent to the provider within 48 hrs and cc the applicant.

**Q: What are the award selection criteria?**

Applicants are graded based on:

a.	Academic achievement	30%
b.	Volunteer and community service	25%
c.	Extracurricular activities or accomplishments (recommendation letter)	25%
d.	Essay	20%

**Q: When do I know if I win or not?**

All applicants will be notified by July 31<sup>st</sup>, 2012 via the e-mail address provided during online application. Award winners will be invited to the CIE/USA-Seattle Award Gala Event to be held in September 2012. The APA Scholarship Award Committee will coordinate with award winners and their families regarding the detailed award process after award notifications.

**Application Process FAQ:**

**Q: What do I do if I forget my password?**

Return to the [online application page](#) and click “Forgot Password?” under Login. Enter the email address provided during your previous application set-up and click “Reset Password”. New password will be emailed to you.

**Q: How can I change info if I make mistake?**

Applicant can SAVE their online application and return multiple times to enter data. If you are using shared computer, you should click LOGOUT after SAVE so others sharing your computer cannot see nor edit your application. No change to data is allowed once the applicant clicks SUBMIT.

**Q: How can I change my file attachment / upload?**

No change to the application is allowed once the applicant has submitted the online application. Applicant can change file attachment as frequent as he/she wants during SAVE stage of the application process. Applicant can simply click “Select a File” again and select the replacement file.

**Q: What files type can I upload my transcript and test scores?**

Please upload transcripts and test scores in jpg, pdf, or Word file format during online application process.

**Q: What do I do if I only have paper copy of my transcript and test scores?**

Applicant is responsible for finding a way to scan supporting documents into jpg or PDF file format.

**Q: If I have a hard copy of transcript or recommendation letter, where I can send the hard copy to?**

No hard copy will be accepted. Applicant is responsible for finding a way to scan supporting documents into jpg or PDF file format and upload during the online application process.

**Q: How do I know if CIE has received my application?**

Upon completion of the online application, a "Successful Submission" webpage will be displayed. In addition, the system will send a confirmation email to the email address provided during application account set-up. Please check the email account provided during online application set-up for confirmation.

**Q: How do I know if my recommendation letter has been received?**

Once CIE receives the recommendation letter, a confirmation email will be sent to the reference provider within 48 hours and cc the applicant. Please check with your recommendation provider directly if you do not receive the confirmation email.